



Society for
Technical
Communication

Society for Technical Communication

Board of Directors Meeting

Conference Call

08 January 2013 11:30 AM – 1:00 PM CST

Attendees

Board

- Alan Houser, President
- Nicky Bleiel, Vice President
- Aiessa Moyna, Treasurer
- Alyssa Fox, Secretary
- Bernard Aschwanden, Director
- Ray Gallon, Director
- Rich Maggiani, Director
- Tricia Spayer, Director

Office

- Greg Larsen, Deputy Executive Director
- Lloyd Tucker, Deputy Executive Director
- Steve Skojec, Director of Community Relations
- Liz Pohland, Director of Publications

Call to Order

Mr. Houser called the meeting to order at 11:46 AM CST (GMT -6:00).

Consent Agenda Items (5 minutes)

- Approval of 2012 November 13 board meeting minutes and summary

- Approval of 2012 November 16-17 board meeting minutes and summary
- Approval of 2012 December 11 board meeting minutes and summary

The consent agenda was approved with minor housekeeping changes.

Agenda Items

- Approval of Associate Fellow nominees (5 minutes)
- President's report – Alan Houser (10 minutes)
- Treasurer's report – Aiessa Moyna (20 minutes)
- Executive Director search report – Nicky Bleiel (10 minutes)
- Membership report – Greg Larsen (10 minutes)
- Education report – Lloyd Tucker (10 minutes)

Associate Fellow Nominees

A motion was made that the board approve the list of Associate Fellow nominees as presented. The motion was seconded. The motion carried.

President's Report

Mr. Houser gave an update on plans to further liaise with the STC Certification Commission and STC standards committee.

Treasurer's Report

Ms. Moyna updated the board on the community budget review process and reviewed the November 2012 financial statement.

A motion was made to approve the November 2012 financial statement. The motion was seconded. The motion carried.

Membership Report

Mr. Larsen reviewed current membership numbers.

Education Report

Mr. Tucker reviewed the current status of our education offerings. In 2012, we had 16 courses presented, with 237 students. Two courses were planned for 2012, but moved into 2013 due to speaker schedules.

Seminar recordings are now on sale.

Executive Director Search Update

Ms. Bleiel reviewed the current status of the Executive Director search.

Adjournment

Mr. Houser adjourned the meeting at 1:08 PM CST (GMT -6:00).